

Minutes of Gorham Public Library Trustees' Meeting of December 23, 2014

Trustees Present:

Gail Wigler, Chair; Rufus Ansley, Treasurer; David Graham, Alternate Trustee

Excused / Unable to Attend:

Aaron Gorban, Trustee

Staff / Others Present:

Elizabeth Thompson, Director

The meeting was called to order by Chair Gail Wigler at 6:00PM.

Chair Gail Wigler moved to accept the meeting minutes from the Library Trustees' Meeting of November 18, 2014. Treasurer Rufus Ansley seconded the motion. Motion passed unanimously.

Treasurer's Report:

Treasurer Ansley reviewed the current budget situation. He provided a copy of a memo dated May 14, 2014 which he had sent to Town Manager Robin Frost and Director of Finance Denise Vallee. This memo outlined the Trustees' position with regard to the Town's policies and procedures to pay the Library's appropriation. He had requested a meeting to discuss this and to work on how to complete an acceptable process to close out the books with the Town. Despite some discussion, no firm agreement was reached and we are facing the same situation this year. Treasurer Ansley felt it was important for the Trustees to be aware of this as 2014 comes to an end. A solution suggested was to send the Library a check for the full amount of the remaining appropriation. He was told that this could not be done but would be discussed with the auditor. There has been no further discussion and this situation remains unresolved.

Treasurer Ansley also mentioned an insurance issue involving \$700 from the 2013 audit. Elizabeth has tried to contact the auditor but there has been no response to date.

The Budget Committee will meet on January 26, 2015 at 6:00PM at the Library to review our proposed budget for 2015.

There were no further matters to report. The Board thanked Treasurer Ansley for his ongoing work on the budget and financial issues.

Director's Report:

Director Elizabeth Thompson reported on a number of items:

- ✓ At a recent meeting the Selectmen approved our budget request.
- ✓ Elizabeth and Sue recently attended a training session on "Makerspace ". Elizabeth is working to implement this in January.
- ✓ A 10,000 piece Lego set will be coming to the library soon, on loan from the North Country Coop. We will hold sessions for families interested in building with them.
- ✓ A children's Christmas Party was held today with 10 children attending and a volunteer Santa. All had a great time!
- ✓ Connie and Dave Landry have made a generous donation towards children's programming. The Board was very appreciative of this generous contribution.
- ✓ In 2015 she will be looking at computer options, laptops vs. towers.
- ✓ Elizabeth has had a busy month, working on gathering data, end of year reports, etc.

Other Business: None

Next Meeting:

Tuesday, January 27, 2015 at 6:00PM

Chair Gail Wigler moved to adjourn. This was seconded by Treasurer Ansley. The motion passed unanimously and the meeting adjourned at 6:30PM.